

ARTIST APPLICATION GUIDELINES

INTRODUCTION

Rutgers, Transcultural NJ: Public Service Art Program (TNJ: PSAP) offers training to artists to lead community art-making, and /or collaborative public art projects in community based settings. Within the TNJ: PSA program, the Community Artists Residency Training Series (CARTS) is the professional development component, which teaches artists how to work with community members to translate their artistic skills into community building and civic engagement. The TNJ: PSA Program is based on a guild model where community artists are assigned experienced mentors who guide them through their residencies. As the community artists gain experience, they will in turn mentor new artists. The goal is to develop a network of trained artists who can plan, design, assess, mentor and communicate effectively about civically engaged art. Upon being trained, artist teams (consisting of a senior & junior artist) are placed in community organizations throughout New Jersey.

PROGRAM MISSION

The mission of the Transcultural NJ Public Service Art Program is to engage communities in the creative process to help interpret the human condition.

BENEFITS FOR ARTISTS

- Gain new skills including planning, assessment, communication and how to work with diverse groups.
- Help communities use art-making to address their social concerns.
- Be part of a cadre of specially-trained cross and multi-disciplinary artists who lead community art projects as well as support each other's own personal artistic endeavors.
- Gain exposure for your work through our artist registry.
- Opportunity to work collaboratively across disciplines with the additional support of a mentor who is experienced in community art making.
- Encourage communities to collaborate in designing projects that increase the value of artists as civic leaders.
- Have opportunity to work with community members of varying cultures, ages, and social concerns.

ELIGIBILITY

Eligible artists

- Must work or live in New Jersey.
- Applications are accepted from artists of all disciplines.

REVIEW CRITERIA FOR ARTISTS

The Review Panel

Applications are reviewed by a panel of peer artist, Rutgers TNJ: PSA Program Staff, and group of Community site organization peers. Artists are chosen on the basis of the quality of their work, availability, experience in a community setting and/or teaching experience, geographic proximity, bilingual abilities, and artistic medium. We strive for diversity in all of these criteria.

Artist Capacity to Execute Residency Successfully

The artist team consists a mentor artist, who has many years of experience in leading community art project, a senior artist who has participated in the CARTS training for at least one year, and a junior artist who is new to the TNJ: PSA program. A student intern from Rutgers, the State University of New Jersey will also be assigned to each artist team.

Responsibilities of both junior and senior artists

All artists are expected to:

- Participate in the full training, which will consist of 3 day of training (1 day with the participating site managers), 2 day during the residency, and 1 day after completion of residency for a total of 6 days, project planning, and 40 hours engaging the community participants directly during the residency to be divided from January 6, 2008 through April 5, 2008. The 40 hours will be scheduled at times convenient to both you and the communities involved.
- Submit a residency plan including schedule of workshops.
- Plan and implement a high quality community art project, under the guidance of a Mentor Artist and in accordance with needs of cooperating site.
- Participate in a final evaluation and submit a Final Report for the compendium of best practice.
- Grant permission for work to be duplicated disseminated and documented by representatives, staff, and administrators.
- Abide by the rules and regulations of the participating site.

In addition to the above junior artist are expected to:

- Submit reflective Journal to be turned in after every workshop completed.
- Two Lesson plans.

In addition to the above senior artist are expected to:

- Submit workshop reports, which will include: participant demographics, assessment, and two lesson plans. The report will be turned after every workshop.

RESIDENCY LENGTH/SITE PLACEMENTS

The artist team is expected to engage the community participants directly during the residency for 40 hours to be divided from January 6, 2008 through April 19, 2008. Time for the artist to conduct research, preparation, and experimentation in regards to the residency workshops included in the 40 hours. Projects may not be longer than the 15 weeks allotted (from January 6, 2008 through April 19, 2008).

ARTIST PAYMENT AND REIMBURSEMENT

Artists of all disciplines are paid to be trained and to execute a residency in a community-based setting. The stipends are distributed in three parts, after the completion of the November training days, at the midpoint of the community residency, and upon completion of residency after timely submission of reports.

FINAL REPORTS & PROJECT DOCUMENTATION REQUIREMENT

The TNJ: PSA Program plans to publish documentation of the 2007-2008 programs upon completion of the residencies. This will be consist of a website publication and a CD-Rom of best practices that will feature stories and pictures from residencies throughout New Jersey. This content will be taken from Final Reports (submitted by artists), visual documentation, assessment tools, and feedback from participants, site/residency managers, and artists.

Every senior and junior artist is responsible for submitting, within fifteen (15) days of completion of the residency:

- A final Report supplied by the TNJ: PSA program Staff.
- Participant Assessment
- Four (4) Lesson Plans of workshops completed: 2 submitted by the senior artist and 2 by the junior artist.
- Journal entries/workshop reports

CREDIT, PROMOTION, AND PUBLICITY

All material pertinent to the chosen site residency published or displayed by host organization and artists must include appropriate credit for the TNJ: PSA Program and its funders. Chosen sites and artists will receive instructions on credit by-lines, use of logos, etc., as part of the Agreement. Compliance with publicity riders is a condition of the residency award.

APPLICATION CHECK LIST

- 1. One copy of the TNJ: PSA Program Artists Site Application Form, with original signature.
- 2. One copy of the applicant resume or CV outlining your artistic accomplishments, awards, performances, exhibitions, recordings etc.
- 3. One set of a maximum of ten (10), minimum of five (5) recent art work in Jpeg or tiff format (be certain to include the medium, size, date and title for each work), exhibit, performance promotional and marketing materials.

Application Deadline: September 14, 2007